



Meeting Minutes November 18th, 2025 @6pm

Welcome & Acknowledgment

We gratefully acknowledge that we are gathered on the Traditional Territory of the Lhtako Dene.

*In attendance: Michelle, Julie, Nav, Courtney, Janessa, Natalie, Brianna and Executive Director Lisa
(quorum is 5)*

- 1. Adoption of Agenda:** 1st Natalie 2nd Nav
- 2. Approval of Meeting Minutes:** 1st Natalie 2nd Janessa
- 3. Executive Director Report:** attached to agenda pkg
- 4. Correspondence:**
 - Quesnel Tourism & Event Survey (Emailed Nov.17)
 - Lhtako Dene Christmas Market (see attachment to agenda email)
 - Christmas Tree Alley (See attachment to agenda email)
 - Amata House Donation Request- attached

5. Treasurer/Finance Report:

The dollar amounts below represent remaining amount in each category, according to the 25/26 fiscal year budget. (Bank statements of both our checking account and our Mastercard are shared in person at every meeting)

Category	Budget	Remaining	% Remaining
General	\$8,150.00	\$7,300.42	89.6%
Administration	\$32,900.00	\$24,705.74	75.1%
Advertising & Promotion	\$8,300.00	\$6549.99	78.9%
Meetings & Board Engagement	\$7,300.00	\$4138.51	56.7%
Beautification & Safety	\$15,350.00	\$12,850.00	83.7%
Community Engagement	\$8,000.00	\$7,097.26	88.7%

SQ Community Building Project	\$50,800.00 <i>(\$10,000 earmarked for bus shelter)</i>	-	-
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6. Old Business:

- a) Halloween Candy Crawl Update: Lots of great feedback, several businesses had to buy more candy. Was great to see kids in SQ trick or treating.
- b) BIA's connecting Update - The BIA's met over a casual unstructured lunch. There was lots of conversations about events, possibly working together in future, and how things work within each board.
- c) "NOONlight Madness" Christmas Event-Planning is well underway, A reminder if your business is holding sales/promos for this event please let Lisa know. Also if your interested in donating an item for the draw baskets please email Lisa!
- d) Popcorn Supply- 240 packages of popcorn and 1500 (SQ Branded) popcorn bags ordered for the year, total cost was \$1750.01. If you would like to borrow this machine (popcorn and bags included) please email Lisa at southquesnel@gmail.com

7. New Business:

a) Christmas Bingo/Trivia at Wings

Natalie motions to cover the costs of a "pizza party" for the winning business of the Christmas bingo. Janessa seconds. Motion carried. Lisa will hand out bingo sheets on Dec 1st to businesses.

Michelle Motions to spend up to \$400 on appitizers at trivia night at wings for any interested SQBIA members! Julie seconds. Motion carried. The purpose of this event is to promote engagement between businesses. Lisa will plan/arrange a date and send more information to everyone.

b) Christmas Tree Ally: (Electronic vote) Nov 4th- Julie motioned to spend up to \$500 toward the purchase of a Christmas tree, Christmas lights, and decorations for the Christmas Tree Alley event. Kayla seconded. Motion carried.

c) South Quesnel Hoodies: (Electronic vote) Nov 7th-Kayla motioned That the South Quesnel BIA purchase one South Quesnel hoodie for each executive board member, and up to two (2) additional hoodies for any interested business within the BIA. Charlotte seconded. Motion carried.

8. Lhtako Dene/City/MOT Updates:

- a. Lhtako Dene Christmas Market happening December 6th 10-3pm
- b. Housing Roundtable Meeting Update-Next meeting date TBA
- c. City of Quesnel- Draft OCP & Zoning bylaw - Execs to submit comments to Lisa prior to Nov 24th. See email that was sent out
- d. RCMP/Bylaw: Who to call and when!

9. Committee Updates:

Committees are a small group of people appointed by the SQBIA board. Committees meet separately from regular board meetings to research, discuss, and form recommendations to bring back to the board for motions and discussions.

- a. **City Communication:** November 26th, Downtown BIA Delegation at City Council Meeting to advocate for safety/theft/vandalism concerns. Charlotte has communicated with organizer. If anyone is able to attend the council meeting to support, this would be appreciated.

10. Community Building Project Update:

- b. Bus Shelter Update - Install is booked to happen on Dec 3/4

Meeting Adjourned: 6:30pm

Next Meeting: January 20th, 2026

Roundtable Discussion:

Please note there will be no recording minutes for any roundtable discussion