



**Meeting Minutes
January 13th, 2026 @6pm**

Welcome & Acknowledgment

We gratefully acknowledge that we are gathered on the Traditional Territory of the Lhtako Dene.

*In attendance: Charlotte, Michelle, Nav, Courtney, Janessa, Natalie, Brianna and Lisa
(Executive Director) Quorum is 5 board members.*

1. **Adoption of Agenda:** 1st Brianna 2nd Natalie
2. **Approval of Meeting Minutes:** 1st Michelle 2nd Brianna
3. **Executive Director Report:** attached to agenda pkg
4. **Correspondence:** None
5. **Treasurer/Finance Report:**

The dollar amounts below represent remaining amount in each category, according to the 25/26 fiscal year budget. (Bank statements of both our checking account and our Mastercard are shared in person at every meeting)

Category	Budget	Remaining	% Remaining
General	\$8,150.00	\$3993.20	49.0%
Administration	\$32,900.00	\$21,974.32	66.8%
Advertising & Promotion	\$8,300.00	\$5938.61	71.5%
Meetings & Board Engagement	\$7,300.00	\$3739.96	51.2%
Beautification & Safety	\$15,350.00	\$12,850.00	83.7%
Community Engagement	\$8,000.00	\$3514.77	43.9%
SQ Community Building Project	\$50,800.00 <i>(\$10,000 earmarked for bus shelter)</i>	-	-

6. Old Business:

- a) BIA's connecting Update - Next luncheon meeting to held at wings on Feb 11th at noon. Brianna Motioned to cover the cost of any board members attending, Natalie seconded. Motion carried
- b) "NOONlight Madness" Christmas Event-The event was really well attended, we saw roughly 400 people. Lots of comments from families of how much they appreciated a free family event during the holidays. The only real struggle was we really didn't have enough volunteers. The board discussed that next year maybe we will have different stations at different businesses, maybe the popcorn machine at one, hot chocolate at another... Lots of ideas!
- c) Christmas (staff) Bingo: Attitude South were the winners - Lots of great feedback and new ideas for next year!
- d) Trivia at Wings: In November the board voted on funds towards a Trivia night. We are inviting any members that would like to attend with 1-3 staff members to attend on February 3rd. This will be first come first served as there is limited spots available. Lisa will send an email to members with information.
- e) SQ Hoodies: SQ Hoodies are in, Lisa will be handing them out to businesses throughout the next couple of weeks.

7. New Business:

- a) Vacant Executive Position: Due to personal reasons our Vice President Kayla has stepped down.
- b) Director Brianna Miedema put her name forward for the Vice Chair position and was elected by acclamation.
- c) Nav motioned to remove Kayla as a financial officer on our South Quesnel Account and add Brianna Mediema. Charlotte seconded, motion carried.
- d) Flowers: Hanging Baskets and Planter Boxes: Last year the SQBIA offered SQ businesses flowers to fill their planter boxes. The board discussed and would like to offer them again this year, in speaking with Northern Flowers the board decided to simplify things by only offering hanging baskets, which can also be used inside planter boxes. The board also discussed purchasing hanging baskets for the lamp posts again as well.
Courtney motioned to purchase hanging baskets for the SQ Community lamp posts AND up to 2 hanging baskets for each SQ business. For a combined total of \$7000. Natalie seconded. Motion carried
The board also discussed offering planter boxes again to SQ businesses. Planter boxes are made from Cariboo Central Precast, with South Quesnel Plaques on them. Delivery included. This will be a first come first served basis with priority given to businesses that don't already have one, or two.
Brianna motioned to purchase up to 10 planter boxes with plaques, and delivery for up to 10 businesses. A total of \$7000. Courtney seconded. Motion carried.
- e) Grant Writing Seminar: Lisa is attending a grant writing session on January 15th

8. Lhtako Dene/City/MOT Updates:

- a. The board discussed what the priorities of the board are to share as the top concerns. In short:

1. Bus Shelters: This remains a concern as there are often pedestrians waiting alongside roadways for a bus, often where there are no crosswalks.
2. Lighting: There are safety concerns around the lighting on the highway and frontage road from Hydraulic Road to the intersection at Larch/Cedar Ave (in front of Canadian Tire).
3. Transit: Concerns around the hours in which transit runs, and not running at all on Sundays. This is a concern for both employees in South Quesnel and Community members.

9. Committee Updates: No updates at this time.

10. Community Building Project Update:

- a. Bus Shelter Update – Install is now confirmed for the week of January 19th, 2026.

Meeting Adjourned: 7pm

Next Meeting: February 10th, 2026

Roundtable Discussion:

Please note there will be no recording minutes for any roundtable discussion