

Special General Meeting & Regular Meeting

June 15, 2021

Sandman Banquet Room 6:00pm

Present:

Bev Murray (HUB International), Charlotte Kurta (West Road Consultants), Manny Singh (Motherlode Quick Lube), Bernice Heinzelman (Quesnel Door Shop Representative), Michelle Rodger (Aroma Foods), Tracey Thompson (Hill Top Liquor Store), Wayne Wright (Wright Choice Automotive), Ginger Langan (Dragon Lake Vet) Kayla Kinloch (ED)

1. Elections:

Nominations for Chair: Charlotte Kurta

- Charlotte accepted nominations and was declared

Nominations for Vice-Chair: Tracey Thompson

- Tracey accepted and was declared

Nominations for Treasurer: Manny Singh

- Manny accepted and was declared

The following Directors were declared:

- Wayne Wright
- Michelle Rodger
- Bernice Heinzelman

2. Minutes

- a. Bernice Motion/Bev Second

3. ED Report

- a. Charlotte Motion/Bernice Second

4. Appointment of signing officers

- a. Motion to remove the following former executive;
 - i. Janelle Antonick
 - ii. Andrew Cuthbertson
 - iii. Kayla Gibbs
- b. Motion to add the following:
 - i. Charlotte Kurta – Chair
 - ii. Tracey Thompson – Vice Chair
 - iii. Manny Singh – Treasurer
 - iv. Kayla Kinloch – ED

Bernice motioned to remove the above former executive and add the above new executive as signing authority / Bev second

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5. Marketing Manager
 - a. Bernice motioned to spend \$200 total on 'Thank You' for April including \$100 SQBA Bucks, Flowers and a plaque from Staples "In Recognition and Thanks for your dedication since 2003 to the South Quesnel Business Association". Charlotte Second.
6. Official Business Plan – Meeting with Ed Coleman
 - a. Kayla will send an email to Ed Coleman requesting a meeting for early August
7. Hiring Committee
 - a. Charlotte, Bev and Bernice will create a job description and Kayla will advertise on Facebook, SQBA Contacts and with Work BC.
 - b. Applications will be accepted until June 30th with a start date of August 1, 2021
8. BIABC awarded us a 'Merit Award' for our work on the Back in Your Pocket program
9. Grad 2021 Advertising with the Observer
 - a. Business card size – Bernice motioned/Wayne Second
10. Roberts Rules Books for the Board and ED
 - a. Bernice motioned and Michelle second for Kayla to purchase 2 Roberts Rules Books
11. Planters/Bike Racks and Benches
 - a. Kayla has already requested a quote but it was not in by the time of this meeting so she will bring it to the July meeting for decisions to be made about purchasing
12. Strategic Plan Progress
 - a. Continuous
13. Meeting Schedule
 - a. Meeting dates will be moved to Tuesdays at 6:00
 - b. Next meeting July 13, 2021, Sandman Banquet Room, 6:00pm
14. Adjournment: 7:13 pm